

**SELF-EVALUATION OF TEACHERS, ASSISTANTS AND PROFESSIONAL ASSOCIATES**

Dear Sir/Madam,

We kindly ask you to take a few minutes to complete this survey aimed at improving the teaching process at the University of Applied Sciences Velika Gorica.

Completing this survey is your teaching obligation and it is conducted for all courses you have taught in the winter/summer semester of each academic year. The results obtained will not be made public but will be used for the analysis and improvement of the quality assurance system at the University of Applied Sciences Velika Gorica.

1. Teacher's name and surname: \_\_\_\_\_

2. Years of experience in higher education: \_\_\_\_\_

3. Work position or academic title with an appointment in:  
(please mark an X in the appropriate box)

- |                                                        |                                                  |
|--------------------------------------------------------|--------------------------------------------------|
| <input type="checkbox"/> full professor                | <input type="checkbox"/> senior lecturer         |
| <input type="checkbox"/> associate professor           | <input type="checkbox"/> lecturer                |
| <input type="checkbox"/> assistant professor           | <input type="checkbox"/> assistant               |
| <input type="checkbox"/> college professor with tenure | <input type="checkbox"/> senior assistant        |
| <input type="checkbox"/> college professor             | <input type="checkbox"/> senior expert associate |
|                                                        | <input type="checkbox"/> expert associate        |

4. Study programme: \_\_\_\_\_ (please mark an X in the appropriate box)

- |                                               |                                                       |
|-----------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Digital Technologies | <input type="checkbox"/> Eye Optics                   |
| <input type="checkbox"/> Information Systems  | <input type="checkbox"/> Computer Systems Maintenance |
| <input type="checkbox"/> Crisis Management    | <input type="checkbox"/> Aircraft Maintenance         |
| <input type="checkbox"/> Logistics Management | <input type="checkbox"/> Optometry                    |
| <input type="checkbox"/> Motor Vehicles       | <input type="checkbox"/> Crisis Management            |

5. Please enter the full names of the compulsory courses in which you participate in teaching:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

8. \_\_\_\_\_

9. \_\_\_\_\_

10. \_\_\_\_\_

6. Please enter the full names of the elective courses in which you participate in teaching:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

8. \_\_\_\_\_

9. \_\_\_\_\_

10. \_\_\_\_\_

7. Please enter a **single** number, not a range: \_\_\_\_\_ %

8. How often do you update the content of the courses you teach?

- a) less than once a year
- b) once a year
- c) once per semester
- d) every month
- e) before each lecture

9. How often do you update the literature?

- a) less than once a year
- b) once a year
- c) once per semester
- d) every month
- e) before each lecture

10. Please rate the extent to which you agree with the given statements, where 1 means "strongly disagree," 2 means "disagree," 3 means "neither agree nor disagree," 4 means "agree," and 5 means "strongly agree."

	strongly disagree	disagree	neither agree nor disagree	agree	strongly agree
1. I am very familiar with the content of the course I teach.	1	2	3	4	5
2. I answer the questions professionally and with confidence.	1	2	3	4	5
3. I strive to clarify teaching content with quality examples and tasks.	1	2	3	4	5
4. I strive to present teaching content clearly and understandably.	1	2	3	4	5
5. I use the available time efficiently and structure the lessons well.	1	2	3	4	5
6. I clearly define the teaching objectives and my expectations of the students.	1	2	3	4	5
7. I strive to make my teaching interesting and dynamic.	1	2	3	4	5
8. I use teaching aids and modern technology in teaching.	1	2	3	4	5
9. I have good communication skills and strive to create a pleasant working atmosphere.	1	2	3	4	5
10. I treat my students with fairness and respect.	1	2	3	4	5
11. I strive to be approachable and available to students for consultations.	1	2	3	4	5
12. I am motivated to work and conscientiously fulfill my duties.	1	2	3	4	5
13. I hold classes regularly and on time.	1	2	3	4	5
14. I strive to engage and motivate students in the content of the course I teach.	1	2	3	4	5

11. In the above table, please circle three (3) characteristics from those listed that you believe students consider to be your best qualities.

12. How would you rate your overall teaching performance?

1	2	3	4	5
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13. Please rate the extent to which you agree with the given statements, where 1 means "strongly disagree," 2 means "disagree," 3 means "neither agree nor disagree," 4 means "agree," and 5 means "strongly agree."

	strongly disagree	disagree	neither agree nor disagree	agree	strongly agree
1. The premises and technical conditions for holding classes are appropriate for the coursework needs.	1	2	3	4	5
2. The time slot for holding classes has been appropriately determined.	1	2	3	4	5
3. The number of students is well aligned with the available teaching capacities.	1	2	3	4	5
4. The students have sufficient prior knowledge important for understanding the content of the course I teach.	1	2	3	4	5
5. The students are motivated to follow the classes of the course I teach.	1	2	3	4	5
6. The availability of teaching aids necessary for holding classes corresponds to the needs of the course.	1	2	3	4	5
7. The sources of information and literature accompanying the course content are available.	1	2	3	4	5
8. The cooperation with other teachers in conducting the course is successful.	1	2	3	4	5
9. The teaching content is well aligned with the course schedule.	1	2	3	4	5
10. The course curriculum and syllabus clearly define the objectives and learning outcomes.	1	2	3	4	5
11. The course curriculum and syllabus clearly define the assessment criteria.	1	2	3	4	5

14. On a scale from 1 to 4, please assess to what extent the training in the stated areas has improved your work. Here, 1 = "not at all," 2 = "somewhat," 3 = "considerably," 4 = "completely." If you did not participate in the training, circle 0.

a) pedagogical and andragogical methods	0	1	2	3	4
b) scientific databases and their use	0	1	2	3	4
c) Gaudeamus	0	1	2	3	4

15. If you consider it necessary or useful, please list the training courses you would like to complete.

16. Did you encounter any problems while holding your classes? Please describe what kind of problems did you encounter.

**Thank you for cooperation!**