

Based on the Article 31 of the Statute of the University of Applied Sciences Velika Gorica, at its 3rd session in the academic year 2023/2024, held on 17 March 2023, the Council of the University of Applied Sciences Velika Gorica adopted the

STUDENT CODE OF ETHICS OF THE UNIVERSITY OF APPLIED SCIENCES VELIKA GORICA

I . Fundamental values and principles

Article 1.

Male and female students of the University of Applied Sciences Velika Gorica (hereinafter: students) are obliged to promote and follow humanist moral principles and principles of professional ethics in their work and behaviour.

Article 2.

Students are obliged to behave as responsible members of society and the higher education community, comply with the legal regulations, provisions of the University of Applied Sciences Velika Gorica (hereinafter: the University), fundamental human rights, academic freedom, honesty and autonomy, fundamental ethical principles of science and the profession, as well as the rules of polite behaviour and decorum towards teachers and other employees, external associates and students of the University.

Article 3.

Rights and obligations prescribed by the Code of Ethics of the University of Applied Sciences Velika Gorica refer to the actions and behaviour of students on the premises owned or used by the University, as well as the actions that present or represent the University in any way.

Article 4.

It is the moral obligation of every student to point out unethical behaviour, that is, the violation of the provisions of this Code of Ethics.

II . Student rights

Article 5.

The University respects and protects the rights of students to:

- participate in the educational process;
- participate in the activities of the University;
- freely express their opinions and attitudes during class and other activities in accordance with the moral principles and legal regulations;
- participate in discussions;
- perform professional and scientific work, work on projects and publish the results of their professional and scientific work;
- have an objective and fair evaluation of their work;
- be protected from violence, coercion and threats of force;

- be protected from discrimination and harassment based on religious, national and ethnic affiliation, gender, sexual orientation, race, age, pregnancy, property and family status, disability, physical appearance, health condition and political affiliation;
- establish representative, democratically organized student bodies and organizations accountable to the student community and the University, elect representatives to the said bodies and organizations, as well as to be elected;
- have the right to give an opinion on issues related to the rights and obligations of students
- use the University's property for extracurricular activities aimed at meeting academic and student needs if they do not contradict the regulations of the University, and in accordance with the capacities of the University;
- have the right to fair treatment of all teaching and administrative staff and, in connection with that, to appeal in case of violation of that right;
- be informed about the rules and regulations of the University and have access to all general University acts
- have a healthy and environmentally clean working environment.

III. Student obligations

Article 6.

Students of the University have an obligation to:

- respect and comply with the legal regulations and provisions of the University;
- conscientiously and responsibly fulfil their study and other obligations;
- protect the reputation of the University, its employees and students through personal behavior;
- respect other people and differences among people;
- support and encourage relationships of mutual respect and tolerance;
- behave in accordance with the principles of justice and equality in a way that excludes any form of discrimination, abuse, harassment, use of force and exploitation;
- take responsibility for their words, actions and deeds;
- actively participate in classes, scientific and professional work and other activities;
- actively participate in the work of all University bodies;
- comply with the rules of polite behaviour on the University premises and teaching workplaces used by the University, as well as on the premises of economic and other entities where the professional practice and fieldwork are held;
- protect the environment and property of the University.

IV. Violation of student rights and obligations

Article 7.

Any violation of the rights and obligations of students prescribed by the Student Code of Ethics of the University of Applied Sciences Velika Gorica is unacceptable.

Article 8.

Violation of the student rights and obligations consists of:

- actions that constitute criminal offenses that are prosecuted ex officio for which a prison sentence may be imposed by law;
- actions that constitute criminal and misdemeanor offenses committed against teachers, associates and other employees of the University or against other students;
- carrying firearms or other weapons, or objects capable of causing bodily harm;
- intentional damage or theft of University's property;
- theft of property of students, teachers, employees and external associates of the University
- misuse and/or falsification of documents related to the study programme and exercise of student rights;
- false representation;
- violation of the order and rules established for certain forms of teaching, i.e. for exams;
- obtaining, transferring and using examination materials without the permission of a teacher or other authorized persons;
- distribution of examination materials and photocopies of books and other materials protected by copyright;
- use or intention to use notes, data, computers or other electronic devices or programs during classes and exams, unless expressly permitted;
- cheating during midterm or other exams;
- plagiarizing or falsifying papers or parts of papers written by other people (essays, seminar papers, case studies, final theses, diploma theses, Master's theses, doctoral theses, professional and scientific articles);
- using, citing and/or not identifying parts of other people's works without clearly citing the bibliographic source;
- misuse of the premises and material resources, IT equipment and other devices of the University;
- violation of visibly displayed prohibitions and carrying out dangerous activities on the premises of the University;
- disparagement, harassment, abuse, use of force and discrimination on any basis;
- violation of the rules of polite behaviour and decorum regarding the teachers, associates and other employees of the University, as well as regarding the students and citizens, on the University premises or in public places;
- inappropriate communication between students and teachers, as well as other employees, which implies commenting on the organization, the way teachers and other employees work, and other internal issues of the University, through public gazettes, media, forums, social networks and similar instances, with no previous personal communication and attempts to resolve any misunderstandings or issues;
- attending classes or exams under the influence of alcohol and/or narcotics;
- smoking in the facilities or on the premises of the University;
- breach of contractual obligations with the University;
- all other actions that are not in accordance with the ethical values and socially accepted norms of behavior.

Article 9.

Any violation of the rights and obligations of students prescribed by the Student Code of Ethics of the University of Applied Sciences Velika Gorica is subject to disciplinary proceedings in accordance with the provisions of the Book of Regulations on the Student Disciplinary Responsibility.

V . Ethics committee

Article 10.

Violations of the provisions of this Code are determined by the Ethics Committee (hereinafter: the Committee), which is appointed by the Council of the University on the proposal of the Dean and the Student Union of the University for a period of two years.

Article 11.

The Committee consists of a president and four members, one of which is a student, and it is appointed by the Council of the University.

The student ombudsman participates in the activities of the Committee without the right to vote, in order to protect student rights.

A teacher or other person who has violated the Code may not participate in the activities of the Committee.

Article 12.

The Committee makes a decision on the initiation of the procedure on the basis of its own initiative or on the initiative of teachers, other employees, students or other persons who believe that the provisions of this Code have been violated.

The initiative should be submitted in a written form, explained and supported by arguments, as well as signed by the applicant.

Article 13.

The Committee makes decisions by majority vote of all members.

In case of violations of this Code, the Committee issues a statement and informs the dean.

If a violation of this Code has resulted in a violation of the law, other regulations or a general act of the University, the dean shall inform the competent authority about this within 15 days from the day of delivery of the statement.

If the Committee determines that the provisions of this Code have not been violated in the case in question, it will reject the initiative.

VI . Transitional and final provisions

Article 14.

The terms used in this Code of Ethics that have a gender meaning, regardless of whether they are used in the masculine or feminine gender, cover equally the masculine and feminine genders.

Article 15.

On the date of entry into force of this Code of Ethics, the Student Code of Ethics from April 2015 shall cease to be valid (CLASS:602-04/15-14/020, REG. NO.:238/31-132-050-15-01).

Article 16.

This Code of Ethics enters into force on the day of its publication on the notice board and the website of the University of Applied Sciences Velika Gorica.

CLASS:

REG. NO.:

In Velika Gorica, December 2023

DEAN

dr. Ivan Toth, PhD, col. prof.